



SM Legacy Grant Program

www.smlegacy.org
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Application Form - Cover sheet

Please complete the information below:*

Amount Requested: \$ _____ (Round off figures)

If applicable, please consider shipping/handling fees in your request.

If requesting an IT item, please contact your IT support to consider all technical needs to fully operate the item.

Item(s) requested: _____

Name of Applicant(s): _____

Contact information

Telephone: _____ **E-mail:** _____

Secondary Telephone and e-mail: _____

(if needed to be reached outside of school day/during holiday breaks)

School: _____

Current Position: _____

Grade Level: _____

Subject Area: _____

Co-curricular Area: _____

*Return the completed application with your school Principal signature to the District main office.

SM LEGACY USE (only):

Date received: _____ **Acknowledgement sent:** _____

Date of Grant committee meeting: _____

Accepted _____ **Acknowledgement date:** _____ **Ck #:** _____

Rejected _____ **Notification Date** _____

Final acknowledgement sent: _____ **(Date)** _____

The SM Legacy

Directions: Answer all the questions in a clear concise manner. Make sure all items are addressed in order. Clearly label each item if you do not use the form provided. Feel free to attach descriptions and photos of items requested.

1. Briefly describe what you are requesting (i.e., type of software; specific hardware; equipment, etc.) and your plans for its use.
2. What avenues have you explored to finance this request?
3. Who will use the materials and what will be the impact beyond the classroom?
4. Are additional materials needed to use requested item(s) to the fullest? How will these materials be funded?

Please note that any materials purchased will become the property of the School District of South Milwaukee.

Principal Signature:

As principal of _____ School, I support this application.

Principal Signature _____ Date _____

SM Legacy - Grant Request

Scoring Rubric - For use by The SM Legacy

Materials Requested _____

Amount Requested _____

Person/School Making the Request _____

Highest Total Score - 20

Circle - 4 being highest.

1. Description of requested materials - Clearly stated plan for use.	4	3	2	1	0
2. Explanation of funding avenues explored	4	3	2	1	0
3. Uses and impact of materials	4	3	2	1	0
4. Source of additional funds for upkeep, etc.	4	3	2	1	0
5. Overall appearance and completeness of application	4	3	2	1	0

Comments: